CANDICE M. BRYANT

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SKILLS

* Proficient in Microsoft Teams, Excel, Word, Outlook and PowerPoint; SAP; Multiple Laboratory Information Management Systems (LIMS).
* Passionate learner with innate ability to thrive in an ever-changing fast paced environment.
* Experience with mentoring, tutoring, teaching others as well as new employee training.
* Knowledgeable in laboratory sciences and practices such as research methods, SOPs, experimental design, lab data documentation, and International Standards (ASTM/ANSI/ISO/IEC etc.)
* Leadership skills through empathy and compassion, “Lead By Example”.
* Exceptional math, analytical, Organization skills with the ability to prioritize, schedule, and delegate.

EDUCATION

*Madonna University* – *Livonia, MI 9/11 – 12/13*

Bachelor of Science – Major in Biology

GPA 3.7/4.0. - Kappa Gamma Pi.

*Schoolcraft College - Livonia, MI 7/08 – 06/12*

Associates in Science - GPA 3.6/4.0.

Phi Theta Kappa Honor’s Society.

Tutored Biology and Math for 3 years

Performed as a Peer Assisted Learner (Teaching Assistant) for 2 years.

EMPLOYMENT

***NSF International - Ann Arbor, MI Nov 2019 - Nov 2022***

***Title: Manager Calibrations, Global Technical Ops***

*Responsibilities include but not limited to:*

* Daily operations within NSF calibration laboratory.
* Hands on leader to a team of technicians, leading with compassion and empathy.
* Select, Schedule, Implement Annual Proficiency Testing; Analyze, report and respond to results as required.
* Implement Laboratory Instrument Management System, teaming with other departments to create training for users.
* Responsible for Corrective Action Requests (CARs) assigned to the Calibration lab, subsequent Root Cause Analysis (RCA), Reverse Traceability. Where required recall out of tolerance notifications received for calibration reference standards.
* Calibration Representative for ISO/IEC 17025, NRTL, NELAC audits.
* Assist/support other departments as needed during audits.
* Formulate, update measurement uncertainty (MU) budgets.
* Write, review, update calibration and laboratory quality standard operating procedures (SOPs)
* Perform calibrations in temperature, dimensional and pressure/vacuum per ISO/IEC 17025
* Review vendor competencies and accreditations which may include on-site visits, on-site calibrations, and scheduling outsourcing.
* Review Outsource calibration certificates per ISO/IEC 17025 for accuracies, i.e., MU’s, Test Uncertainty Ratios (TUR’s), specifications, calibrated and valid Reference Standards, verify calibration performed against outsource request and if applicable, published standard/procedure (ASTM/ASME/IEC/Mfr,etc).
* Calibration Lab financials via SAP, Capital Expenditure, selection/acquisition of new equipment.
* Recruiting, training new employees along with updating the training matrix and program.
* Technical expert for the US laboratories.
* NCSLi Committee Member, A2LA & ASQ Member.

***Trescal, Inc. Hartland, MI. Oct 2017 - Nov 2019***

***Title: Corporate Team Quality Specialist***

* Perform internal audits throughout Trescal US labs
  + - * Manage A2LA 17025:2017 accreditation for assigned labs (approx. 5 to 6)
      * Member of Corporate Environmental Health & Safety Team
      * Contributed in writing US Corporate Quality SOPs
      * Assigned CARs for non-conformances, performed RCA for corporate nonconformances.

***Ventura Aerospace, LLC. Wixom, MI Feb. 2017 - Sept. 2017***

***Title: Quality Assurance***

* Manage the calibration and traceability of all hand tools/gages including performing calibrations.
* Create Certificates for product shipments using Excel.
* Liaison to vendors for certificate amendments.
* Research, validate supplier and outsource certificates prior to shipping final products.
* Final package inspection prior to product shipment.
* Assist with ISO 9001 Audits.
* Auditor with ISO 9001 Internal Audits
* Maintain laboratory stock and supplies
* Perform Process Capability Index/Key Performance Indicator (CPK/KPI) Tracking.
* Verify vendor International Traffic in Arms Regulations/Export Administration Regulations (ITAR/EAR) compliance as it pertains to National Aerospace and Defense Contractors Accreditation Program (NADCAP) regulations

***Trescal, Inc. Hartland, MI June 2014 - Aug 2016***

***Title: Quality Assurance Administrator / Document Control Specialist***

* + - * Coordinate U.S. laboratories proficiency testing schedule and perform Statistical Data Analysis on raw data; Assist in measurement uncertainties.
      * Validate and approved data sheets; Amend certificates, data sheets, Perform Recall Analysis/Reverse Traceability, and Corrective Action Requests when out of tolerance notifications received.
      * Procure and track technical documentation to include National and International standards; Highly efficient in locating manuals, calibration procedures, and technical specifications to update the Technical Library.
      * Perform Quality Inspections; Evaluate production specifications and ensure procedures are followed
      * Member of ASQ & A2LA.

***University of Michigan, Livonia, MI* *Oct. 2002 - May 2010***

***Title: Hemodialysis Patient Care Technician - BONENT CCHT in 2008***

* Recognized on numerous accounts for outstanding patient care; Initiation / termination of hemodialysis treatments; Monitored vitals and performed CPR when necessary; Troubleshoot machine or treatment run problems; Proper charting and documentation.
* Precept new hires; Continuous Quality Improvement/Continuous Quality Management System (CQI/CQMS).

***Title: Research Assistant, Livonia, MI Oct 2004 - May 2005***

* + Screened patients and obtained consents; Designed workflow, developed quality assurance/control system; Acted as liaison between patients and investigators.
  + Assured timely and complete data was collected; Coordinate handling of blood samples, storage and transmitted encrypted information

*N****ovi Kidney Center*, *Novi, MI Sept. 1997 - Aug. 2002***

*Titles: Unit Secretary, Reuse Technician, Hemodialysis Patient Care Technician - CCHT April 2002 from NNCC*

Responsibilities:

* Judiciously reported to the Renal Network on a monthly basis; Operated multi-line telephone system Responsible for Continuous Quality Improvement (CQI), mail distribution, petty cash, scheduling and preparing lab draws and requisitions; Maintained, updated, and performed QA audits of patient charts and medical records; Screened, scheduled, and coordinated medical insurance and records for new and transient patients to the clinic.
* Exceeded the highest standards in Quality Control processes to prevent and protect patients from blood-borne pathogens and sterilant, as well as body fluid cross-contamination during reuse and reprocessing of patient dialyzers; Surpassed SOPs for rinsing and prepping used dialyzers in sterilization process.
* Initiation / termination of hemodialysis treatments; Monitored vitals and performed CPR when necessary; Troubleshoot machine or treatment run problems; Appropriate charting and documentation per SOP.
* Precept new hires.

COMMITTEES

* NCSLi Educator’s Corner Dec 2019 to Current: Committed to the development, continuous improvement and access of Metrology education as well as increasing the awareness of the Metrology field in an effort to drive more interest to this field of science.