

# Madelyne M.H. Markham

Relocating to Denver, CO 08-09/2023 ☎ (406)788-0556 ☎ [MadelyneMarkham@gmail.com](mailto:MadelyneMarkham@gmail.com)

Efficient calibration technician with applicable military experience, seeking position as a Calibration Technician in Denver, CO.

## Key Qualifications:

- Collateral Duty Inspector
- Precision Measurement Equipment Operation
- Troubleshooting
- Can Lift 40+ lbs Unassisted

## Experience:

- Schematic Interpretation/ Analyzation
- Customer Service
- Proficient in Microsoft Office
- Safety

## Compliance

- 4 years in-lab experience
- Training and Supervising
- Data Analytics
- Secret Clearance
- Up to Date Drivers License

UNITED STATES NAVY October 2018-Present Aviation Intermediate Maintenance Dept, Iwakuni, Japan 40+ hrs/week **Issue and Receipt Manager**

**Customer Service:** Provided monthly calibration reports to 15 different organizations using MeasWeb reporting capabilities. Directed and coordinated with multiple organizations to ensure efficient calibration and shipment of over 3,000 calibrated assets. Efforts lead to an overall activity readiness of 96%.

**Attention to Detail:** Inducted, transferred, and returned assets while maintaining all records (digital and paper) with 100% accuracy according to organization standards.

**Manages and Organizes Information:** Developed drop-off invoices with Microsoft Excel/Word. Reconciled information with other shipping labels to ensure proper accountability of calibrated assets.

## Calibration Technician

**Experienced Technician:** Calibrated assets culminating in over 3,000 calibration hours to include 1,730 hours in AC and DC voltage, AC and DC current, RF power, RF volts, attenuation, capacitance, frequency/time, and impedance. Also including 1,314 hours in physical/mechanical and optical/dimensional calibration.

## Calibration Standards Manager

**Attention to Detail:** Maintained calibration dates on over 500 calibration standards in accordance with METCAL TYCOM standards. Calibrated standards culminating in 350 calibration hours to include resistance, RF, signal generators, pressure calibration systems,

and AC and DC voltage and current. Efforts led to an overall lab readiness of 97%.

### **Collateral Duty Inspector**

**Experienced Supervisor:** Supervised and inspected calibrated assets for quality and correctness in accordance with instrument calibration procedures (ICPs) and the Naval Aviation Maintenance Program (NAVAIRINST 4790.2D).

### **Education:**

Intermediate Level Calibration of Physical/Dimensional Test and Measuring Systems School (I-Level Phys/D) Sep 2019- Oct 2019 CNATTU Keesler Air Force Base Biloxi, MS

General Purpose Electronic Test Equipment Calibration and Maintenance School (GPETE/GCAMS) May 2019-Sep 2019 CNATTU Keesler Air Force Base Biloxi, MS

Naval Aviation Electronics Technician Intermediate Level Course (AT-A School) CNATTU Pensacola Dec 2018-May 2019 Pensacola, FL

### **General Military/Professional Training:**

Electronics Technician Apprenticeship Certificate/United Services Military Apprenticeship Program

Collateral Duty Inspector

AirSpeed Yellow Belt Certification

### **Additional Skills:**

Measure (MeasWeb) Calibration program proficiency

Microsoft Office proficiency

ISO/IEC 17025:2017 familiarity

### **Language Skills:**

Written: English

Read:English

Spoken: English

### **Awards::**

- National Defense Medal
- Good Conduct Medal
- Overseas Service Medal (3)

**Professional References:**

| Name               | Phone/Email                                   | Company                 | Title/Position                                | Years Worked |
|--------------------|---|-------------------------|---|--------------|
| Timothy S. James   | 208-412-0382<br>tim.james24@gmail.com         | USN,<br>AIMD<br>Iwakuni | Production<br>Supervisor<br>METCAL<br>Manager | 2021-Present |
| Stetson J. Whidden | 504-864-5126<br>stetson.whidden@lhd8.navy.mil | USN,<br>AIMD<br>Iwakuni | Leading Petty<br>Officer<br>METCAL<br>Manager | 2019-2022    |
| Daniell R. Fu      | 510-661-2920<br>fu_danielle@yahoo.com         | USN,<br>AIMD<br>Iwakuni | Production<br>Supervisor                      | 2019-2022    |
| Amelia Ripley      | 080-4128-0546<br>amelia.e.shaw@gmail.com      | USN,<br>AIMD<br>Iwakuni | Quality<br>Assurance<br>Representative        | 2020-Present |